



Gorsley & Kilcot Parish Council

Councillors are hereby summoned to attend a Meeting of GORSLEY & KILCOT PARISH COUNCIL to be held at **7:30pm on Monday 6th January 2020** in the Upper Room at Christ Church, Gorsley for the purpose of transacting the following business.

Arin Spencer

Arin Spencer (Mrs)
Clerk to Gorsley & Kilcot Parish Council

Dated 31 December 2019

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

AGENDA

- 89 To receive apologies for absence**
- 90 To receive declarations of interest and requests for dispensation regarding items on the agenda**
- 91 Minutes**
To approve and sign the minutes (previously circulated) of the Council meeting held on 4th November 2019 as a correct record.
- 92 Planning Matters:**
- 92.1 To comment on the following planning applications:
- 92.1.1 [P1882/19/FUL](#) – Ford Farm Poultry Sheds, Ford Lane, Kilcot ([///delay.melts.uncle](#))
Proposal: Replacement of existing former poultry buildings with 3 no. dwellings, bat houses and associated landscaping and works. Deadline for comments 08/01/2020.
- 92.2 To note the following planning decisions:
- 92.2.1 [P1386/19/FUL](#) – Brookfield Cottage, Sterrys Lane, Gorsley ([///crush.prancing.exact](#))
Decision: Granted permission for erection of a stable block with attached hay and feed store for equine use.
- 92.2.2 [P1387/19/FUL](#) – Briery Hill House, Briery Hill Lane, Kilcot ([///record.blogs.century](#))
Decision: Granted permission for weddings and events use of the house and garden, together with the erection of an orangery and associated works. Demolition of Aviary.
- 92.2.3 [P1388/19/LBC](#) – Briery Hill House, Briery Hill Lane, Kilcot GL18 1NH
Decision: Granted permission (Listed Building Consent) for the erection of an orangery and associated works. Demolition of Aviary.
- 92.2.4 [P1555/19/FUL](#) – Hartleys Barn, Ross Road, Gorsley ([///decay.height.creeps](#))
Decision: Granted permission for conversion of garage to annexe ancillary to main dwelling including associated works.

93 Budget and Precept 2020/2021

- 93.1 To agree the budget for 2020/2021
- 93.2 To set the precept for 2020/2021 and sign the precept request form

94 Financial Matters:

- 94.1 To appoint GAPTC as Internal Auditor for the 2019/2020 financial year
- 94.2 To receive a report from Cllr Price on the accounts check for August – November 2019
- 94.3 To note Co-op Bank Statement dated 29/11/2019 reflecting a balance of £10,185.85 (reconciled balance £10,142.61)
- 94.4 To note Budget Monitoring Statement as at 30/11/2019
- 94.5 To note receipts and payments schedule as at 30/11/2019
- 94.6 To approve the following payments:

Description	Chq No	Power	Budget	Amount
Clerk's Salary (Nov)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
Clerk's Salary (Dec)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
Clerk's Expenses	100025	LG(FP)A 1963 S 5	Staff Costs	£ 85.57

95 Clerks Report (For information only)

96 Highways

- 96.1 To discuss traffic problems on the B4221
- 96.2 Councillors to report on condition of roads

97 To consider attending the following meetings/events:

- 97.1 Road Safety Group Meeting at Lydney Fire Station on 2 March 10 – 12am
- 97.2 Chartered Parishes Group Meeting at GL3 Community Hub on 7 March 7 – 9pm
- 97.3 Parish and Town Council Meeting at Council Chamber, Coleford on 11 March at 6pm

98 To receive items for the March meeting agenda

99 Next meeting

To CONFIRM that the next ordinary meeting of the Parish Council will be held on 2 March 2020 at 7:30pm in the Upper Room at Christ Church, Gorsley.

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 15 MINUTES PRIOR TO THE MEETING AND BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT CHRIST CHURCH GORSLEY
ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required.
A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”

///what3words

Where applicable the what3words address for certain items has been used. ///what3words is a simple way to talk about location. They have assigned each 3m² in the world a unique 3 word address that will never change. For example [///ulterior.gain.baffle](#) marks the exact entrance of Christ Church, Gorsley. 3 word addresses are easy to say and share, and are as accurate as GPS coordinates. [Discover the what3words app](#) and use it to report the precise location of any problems in the parish you would like Council to investigate.

Budget 2020/2021

Description	BUDGET 2019/2020	YTD Spend	Year End Forecast	BUDGET 2020/2021	BUDGET 2021/2022	Notes
Salaries	2,354	1,569	2,354	2,490	2,565	1
Home working allowance	350	104	273	72	84	2
Clerk's Mileage		23		50	50	
Training	400	135	174	300	315	
Chairman's Allowance	100	-	-	100	100	
Councillor's Mileage	50	-	-	50	50	
Stationery/Postage	120	17	40	100	105	3
Newsletter	90	-	90	95	100	
Internal Audit	185	176	176	185	190	
Insurance	190	168	168	168	173	4
Election Expenses	146	147	-	-	-	
Subscriptions	265	144	168	185	191	5
Room Hire	255	-	255	265	275	
APM Expenses	25	-	25	30	30	
Laptop Computer	-	324	324	-	-	
Computer Software	-	42	42	40	40	
Website Hosting	100	20	56	72	74	6
Grants & Donations	100	-	-	100	100	
Work on Kilcot Green	750	-	750	750	750	
New Speedwatch Kit	-	-	-	175	-	
General Reserve	300	-	-	200	200	
Election Reserve	-	-	-	300	300	7
IT Hardware Reserve	-	-	-	100	100	8
VAT Paid	-	95	95	-	-	
TOTAL EXPENDITURE	5,780	2,965	4,989	5,827	5,791	
Other Income	19		19	19	19	
VAT Claimed			95			
Precept	5,547		5,547	5,808	5,772	9
TOTAL INCOME	5,566		5,661	5,827	5,791	

NOTES:

1. NALC LC1 SCP 8	£10.37/hour x 20 hours x 12 months	£	2,489	
2. Home Working Allowance:	£6 x 12 months =	£	72	
3. Stationery:		£	20	
Printing:	£5/month x 12	£	60	
Postage:	3 x £0.61 2nd class stamps x 12	£	22	
		£	102	
4. Third year of three year fixed premium insurance contract		£	168	
5. Subscriptions		Ex VAT		VAT
	GAPTC Annual Subscription	£	72	£ -
	Parish Online	£	30	£ 6
	NALC LCR Magazine	£	17	£ -
	GRCC Annual Subscription	£	25	£ -
	Society of Local Council Clerks	£	40	£ -
		£	184	£ 6
6. 1&1 Ionos Managed WordPress	£6 * 12 months	£	72	
7. Election Reserve - towards provision for £1200 in the event of a contested election in 2023				
8. Based on replacement of laptop every four years				
9. Precept	2019/2020	2020/2021		
	£ 5,547	£ 5,808		
Per Tax Band D Property	£ 41.86	£ 43.60		
Per Week	£ 0.81	£ 0.84		

