



Gorsley & Kilcot Parish Council

30 June 2021

Councillors are hereby summoned to attend an ordinary meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **Monday 5 July 2021 at 7:30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Arin Spencer

Parish Clerk

AGENDA

- 42 To receive apologies for absence.
- 43 To receive declarations of interests and consider requests for dispensations.
- 44 Minutes
 - a To resolve that the minutes of the Parish Council meeting held on 4 May 2021 are a correct record.
 - b To resolve that the minutes of the extra ordinary Parish Council meeting held on 7 June 2021 are a correct record.
- 45 To receive an update about progress of resolutions from the meetings of the Parish Council held on 4 May 2021 and 7 June 2021.

Casual Vacancy

- 46 To note the resignation of Cllr Catherine Gardner.

Planning

- 47 To consider and respond to the following planning applications: none
- 48 To note the following planning decisions:
 - a Ford Farm Bungalow, Ford Lane, Kilcot (P0676/21/FUL)
Erection of a single storey extension with balcony terrace over and installation of solar pv panels. **Granted permission.**
 - b Baldwins Farm, Mill Lane, Kilcot (P0535/21/FUL)
Erection of a two storey side extension. **Granted permission.**
 - c Pump House, Conigree Road, Newent (P0984/21/AG)
Prior notification for the erection of an agricultural shed. **Approved.**

49 To discuss ongoing planning enforcement matters in the parish

Documentation Review

50 To review and/or adopt the following policies and procedures:

- a Document Retention Policy

Internal Audit 2020/21

51 To note the Internal Auditors report for 2020/21 and consider the recommendations contained therein.

Financial Matters

52 To note report from Lead Member for Finance on the accounts check to end May 2021.

53 To receive financial reports as at 31/05/2021 (Bank Reconciliation / Summary of Receipts and Payments / List of payments to date)

54 To consider subscribing to Scribe accounting software with effect from 1 June 2021 at an annual cost of £180 + VAT.

55 To approve the following list of payments:

DATE	DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
05/04/2021	Scribe Subscription	100047	LGA 1974 s.111	Accounting Software	£ 216.00
05/04/2021	Defib Pads	100048	PHA 1936 s.234	Defibrillator	£ 98.40
05/07/2021	Internal Audit Fees	100049	LGA 1974 s.111	Audit Fees	£ 175.00

Highways

56 To note postponement of the B4221 closure between Kilcot and Newent.

57 To consider potential projects for funding through the Highways Local initiative (application deadline is 16 July for the 2021/22 financial year).

58 Oxenhall Lane Ford footbridge

59 Weight Limit on the B4222

60 To discuss any other highways matters

Grounds Maintenance

61 To discuss work required on Kilcot Green.

General

62 To consider agenda submissions for the GAPTC AGM to be held on 24 July 2021

63 To receive items for the September meeting agenda / Councillor submissions

64 Date and time of next meeting **Monday 6th September 2021 at 7:30pm**
Upper Room, Christ Church Gorsley

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 7.15PM ON THE NIGHT AND BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT CHRIST CHURCH GORSLEY

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."