



# Gorsley & Kilcot Parish Council

Councillors are hereby summoned to attend a Meeting of GORSLEY & KILCOT PARISH COUNCIL to be held at **7:30pm on Monday 4<sup>th</sup> November 2019** in the Upper Room at Christ Church, Gorsley for the purpose of transacting the following business.

*Arin Spencer*

Arin Spencer (Mrs)  
Clerk to Gorsley & Kilcot Parish Council

Dated 30 October 2019

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

## AGENDA

- 73 To receive Apologies for Absence**
- 74 To receive Declarations of Interest and Requests for Dispensation regarding items on the agenda**
- 75 To receive feedback from Cheltenham Motor Club on Three Shires Stages Rally**
- 76 To approve and sign the minutes of the Council meeting held on 7<sup>th</sup> October 2019 as a correct record.**
- 77 Planning Matters:**
  - 77.1 To comment on new planning applications received:
    - 77.1.1 [P1555/19/FUL](#) Hartleys Barn, Ross Road, Gorsley  
Proposal: Conversion of garage to annexe ancillary to main dwelling including associated works.  
Deadline: 06 November 2019
    - 77.2 To note planning appeal decisions:
    - 77.3 **APP/P1615/Y/19/3228936** - P0147/19/LBC - Briery Hill House, Kilcot, Newent  
Proposal: Listed Building Consent for the proposed replacement of windows in north east elevation and repainting of all other windows.  
Decision: The appeal is allowed in part (repainting of windows) but is otherwise dismissed (replacement windows)
- 78 Highways**
  - 78.1 To discuss traffic problems on the B4221
  - 78.2 To discuss the Local Transport Plan
  - 78.3 To confirm Speedwatch Rota for 23 November to 6 December
- 79 Footpaths**
  - 79.1 To note Public Path Diversion and Definitive Map and Statement Modification Order in respect of public footpath GGK 36 (Appendix 1)
- 80 To discuss Registration of Common Land – Aston Common**
- 81 To consider maintenance work required in Kilcot Wood**
- 82 To consider signing the [Gloucestershire Charter](#) (Appendix 2)**

**83 Financial Matters:**

83.1 To note Co-op Bank Statement dated 30/09/2019 reflecting a balance of £10,820.17

83.2 To note Bank Reconciliation as at 30/09/2019

83.3 To note Budget Monitoring Statement as at 30/09/2019

83.4 To approve the following payments:

Description	Chq No	Power	Budget	Amount
Clerk's Salary (Sept)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
GAPTC Training	100021	LGA 1972 s111	Cllr Training	£ 95.00
FoDDC	100022	RPA 1983 s36(5)	Election	£ 147.00
Clerk's Salary (Oct)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
Clerk's Expenses	100023	LG(FP)A 1963 S 5	Staff Costs	£ 28.24
GAPTC Training	100024	LGA 1972 s111	Clerk Training	£ 15.00

**84 Clerks Report – FOR INFORMATION ONLY**

To RECEIVE a report from the Clerk on actions requested in the minutes dated 7<sup>th</sup> October not covered elsewhere in the agenda including action tracker

**85 To note list of correspondence received**

Gloucestershire Environmental Trust – The Final Report: 1997-2019

Creative Play – The Outdoor Play Experts (Brochure)

Clerks & Councils Direct – July 2019

**86 To consider attending the following meetings/events:**

86.1 Cyber Security presentation by Gloucestershire Police on 13/11/19 at 10am in Bream

86.2 GRCC Road Safety Event on 14/11/19 from 6-8pm in Northleach

86.3 Stagecoach Briefing with District Cllr Paul Hiet on 18/11/19 at 6pm in Coleford

86.4 Solar Streets Project Presentation on 27/11/19 at 6pm at FoDDC in Coleford

**87 To receive items for the January meeting agenda**

**88 Next meeting**

To CONFIRM that the next ordinary meeting of the Parish Council will be held on 4 November 2019 at 7:30pm in the Upper Room at Christ Church, Gorsley.

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 15 MINUTES PRIOR TO THE MEETING AND BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT CHRIST CHURCH GORSLEY  
ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS  
CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”

## APPENDIX 1

**PUBLIC PATH DIVERSION AND DEFINITIVE MAP**  
**AND STATEMENT MODIFICATION ORDER**  
**HIGHWAYS ACT 1980**  
**WILDLIFE AND COUNTRYSIDE ACT 1981**

**GLOUCESTERSHIRE COUNTY COUNCIL**  
**PUBLIC FOOTPATH GGK 36 PARISH OF GORSLEY AND KILCOT**  
**DIVERSION ORDER 2019**

This Order is made by Gloucestershire County Council ("the authority") under section 119 of the Highways Act 1980 ("the 1980 Act") because it appears to the authority that in the interests of the owner of the land crossed by the footpath described in paragraph 1 of this order it is expedient that the line of the path should be diverted.

This Order is also made under section 53A (2) of the Wildlife and Countryside Act 1981 ("the 1981 Act") because it appears to the authority that Gloucestershire County Council's Definitive Map and Statement require modification in consequence of the occurrence of an event specified in section 53 (3) (a) (i) of the 1981 Act, namely, the diversion (as authorised by this Order) of highways shown or required to be shown in the map and statement.

The landowner has agreed to defray any compensation which becomes payable in consequence of the coming into force of this order and any expenses which are incurred in the bringing the new site of the path into a fit condition for use by the public.

Forest of Dean District Council has been consulted to the making of the order as required by section 120(2) of the 1980 Act;

### **BY THIS ORDER:**

1. The public rights of way over the land situate off Conigree Road Newent in the Parish of Gorsley and Kilcot Gloucestershire and shown by a bold continuous line on the map contained in this order (the "Order Map") and described in Part 1 of the Schedule to this order (the "Schedule") shall be stopped up from the date of confirmation of this order, and thereupon the Definitive Map of Public Rights of Way for Gloucestershire shall be modified by deleting from it that public right of way.
2. Notwithstanding this order Statutory Undertakers whose apparatus is under, in, upon, over, along or across the path or way shall have the same powers and rights in respect of their apparatus as if the order authorising the path or way to be diverted had not been made.
3. There shall from the date of confirmation of this order be a public footpath over the land situate off Conigree Road Newent in Parish of Gorsley and Kilcot Gloucestershire and described in Part 2 of the Schedule and shown by a bold broken line on the Order Map and thereupon the Definitive Map of Public Rights of Way for Gloucestershire shall be modified by adding that path to it.

3A The Definitive Statement of Public Rights of Way for Gloucestershire shall be modified as described in Part 3 of the Schedule to this Order.

## SCHEDULE

### Part I

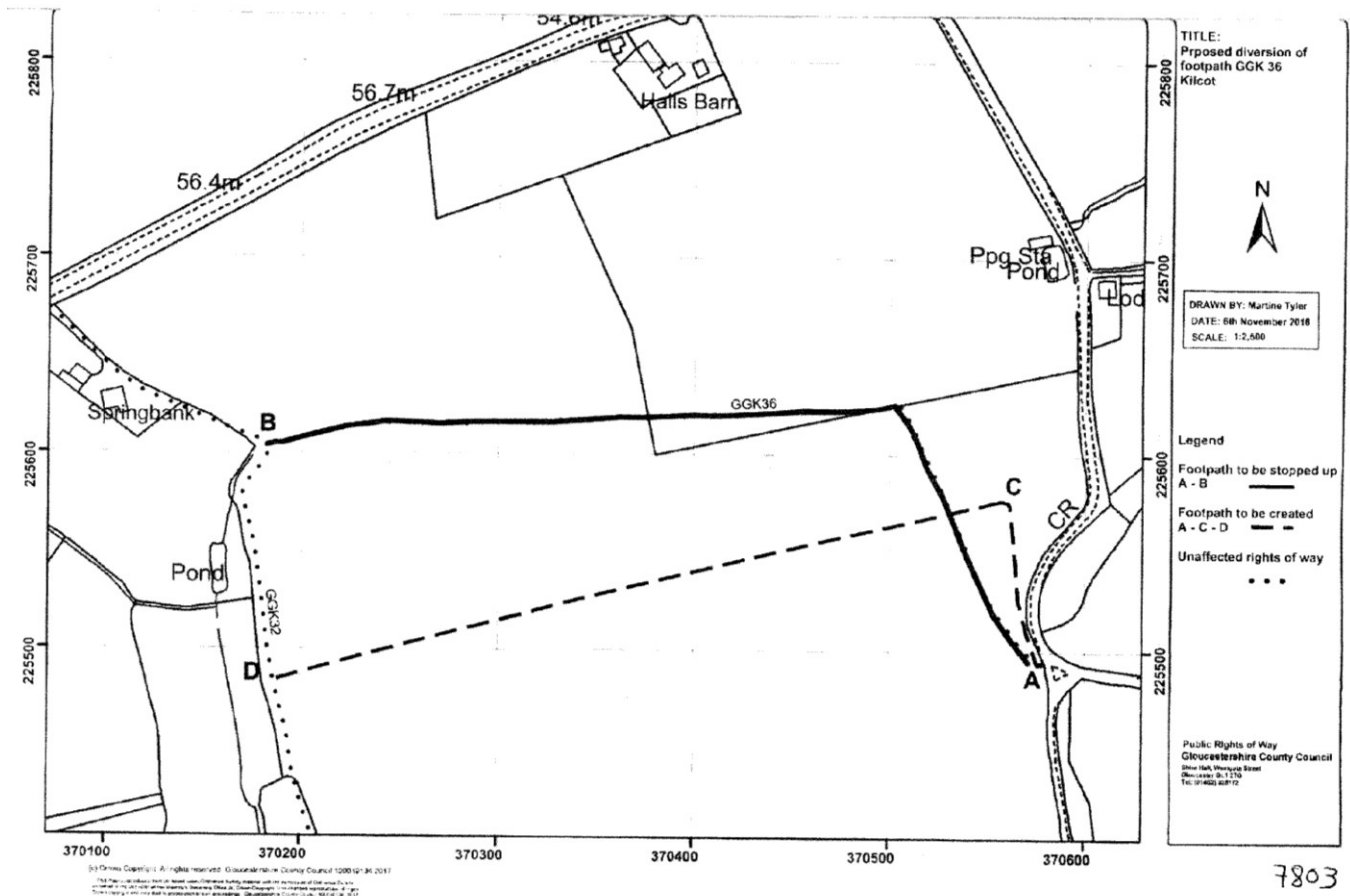
#### Description of Site of Existing Path or Way

That length of public footpath numbered GGK 36 in the Parish of Gorsley and Kilcot formerly know as footpath GNE 64 in the Parish of Newent that commences at a point marked A at Ordnance Survey Grid Reference (OSGR) SO 7057/2549 on the Conigree Road west of Conigree Court in a north north westerly direction for 153 metres and then in a westerly for 322 metres to at a point marked B on the said plan at OSGR SO 7018/2560 where it joins footpath GGK 32 and being shown by a bold continuous line and of undefined width.

### Part 2

#### Description of Site of New Path or Way

A length of public footpath that commences at the said point A on the Order Map then extends in a northerly direction for 87 metres to a point marked C at OSGR SO 7055/2557 and then in west south westerly direction for 385 metres along the southern edge of the site track to a point marked D at OSGR SO 7018/2548 where it joins footpath GGK 32 and being shown by a bold broken line on the map attached to this order with a width of 2 metres.



## APPENDIX 2

### **This is the sixth version of the Charter which was originally published in April 2006.**

- The overall aim of the Charter is to improve relationships between the tiers of local government in Gloucestershire, in particular by improving both consultation and communication about policies and decisions that may affect local communities.
- There are three tiers of local government in Gloucestershire: parish or town councils and parish meetings; city, district or borough councils; and Gloucestershire County Council.
- All two hundred and sixty four parish and town councils in Gloucestershire play a valuable role in the fabric of local life. Parish or town councillors and their clerks possess unrivalled knowledge that can help the process of community planning and decision-making.
- This Charter has the full approval and commitment of the Gloucestershire Association of Parish and Town Councils (GAPTC) and the support of the Gloucestershire Rural Community Council (GRCC).
- The Charter will continue to be monitored and amended as necessary.

## PRINCIPLES OF WORKING TOGETHER

### County council commitments to parish & town councils

#### COMMUNICATIONS

- We will identify a senior officer to operate as 'Liaison Officer' to act as the first point of contact for parish or town councils, providing help and information or addressing concerns they may raise from within their communities.
- We will inform all staff of this council's commitments under the Charter and ensure that they uphold them.
- We will keep all local councils informed by providing regular news updates.
- We will invite parish and town councils to meetings, seminars and other events specifically arranged for their benefit.

#### COMMUNITY LED PLANNING

- We recognise the value of Community Led Planning (CLP) in encouraging local solutions to local issues. We will engage with the other tiers of local government before, during and following the development of community led plans.

## ENGAGEMENT

- County councillors will endeavour to attend local council annual meetings and other meetings where possible (within their division) and will let the organiser know if they cannot be present. If a councillor cannot attend regularly, they will endeavour to report current issues to the clerk in writing or by e-mail.
- We will adhere to statutory requirements for consultation and allow as much time as possible for local councils to respond.
- County council officers will make all reasonable attempts to attend meetings of local councils when requested, in order to deal with specific issues.
- We will coordinate consultation across the council to reduce duplication and to maximise the value of limited resources.
- We will invite local councils to forums for stakeholders or to raise awareness of particular issues. These forums are used as a way to engage communities. We will provide timely feedback on all outcomes.
- We will invite chartered parish and town councils to quarterly meetings at which they may contribute to the formation of policy and receive updates on topical issues including highways.

## BIG COMMUNITY OFFER

- The county council is working with parish & town councils through the Big Community Offer. The Big Community Offer “**Highways - Your Way**” provides parish and town councils with the information and guidance to decide on the priorities for their area for highways. We will continue to provide the basic highways service and deal with emergencies as well as our planned maintenance.

There are three elements of this offer:

- :: **Community Action** – we give parish or town councils the support and tools to carry out work themselves within their community. For example snow wardens and grass-cutting.
- :: **Community Match** – if a parish or town council prioritises a scheme, we will match-fund the cost to enable this to be completed. Examples are safety schemes or resurfacing that is not included in the normal programme of work.
- :: **Community Top up** – we provide parish or town councils with a product list of services and items that they may purchase directly from us. Examples are extra gully-cleaning or traffic monitoring services.

Further information can be found at

**[www.gloucestershire.gov.uk/extra/highways-yourway](http://www.gloucestershire.gov.uk/extra/highways-yourway)**

More information, including Amey Gloucestershire’s highways guide can be found at

**[www.gloucestershire.gov.uk/roadworks](http://www.gloucestershire.gov.uk/roadworks)**

All non-emergency highways issues (eg potholes, blocked drains, damaged road signs) can be reported online at:

**[www.gloucestershire.gov.uk/reportit](http://www.gloucestershire.gov.uk/reportit)**

## Parish & town council commitments to the county council

### ENGAGEMENT

- We will respond to consultations within the time limit specified in the consultation. We will put in place mechanisms, such as delegation to a sub-committee or convening additional council meetings, to meet the consultation deadline.
- We will provide contact details for the clerk (phone and e-mail) to both the county council and the local district or borough council. If the clerk is employed on a part-time basis, the clerk will advise the county council of the most convenient times/days for making contact.
- We will respond to CLP consultations and invitations to participate, either individually or collectively, through the GAPTC.
- We will seek to keep the public in our parish or town informed on local government matters and seek to assess public opinion through meetings, surveys and newsletters. Where appropriate, we will make the results of major surveys available to the county council.
- We will endeavour to inform our county councillor of meetings in our parish or town, where discussions or decisions to be made may be relevant to the county council.
- We will endeavour to inform our county councillor of the dates of meetings as soon as they are set and will provide them with a copy of the agenda for each formal meeting, plus a copy of the last parish or town council meeting's minutes, three clear days before the meeting. If we request an officer from the county council to attend a meeting we will endeavour to make the request one month beforehand.

## STATEMENT OF PRINCIPLES

### SUSTAINABILITY

The county council and the parish and town councils will work together in partnership to promote sustainable, social, economic and environmental development for the benefit of their local communities, whilst seeking not to adversely affect the quality of life for future generations.

### EQUALITIES OF OPPORTUNITY

The county council, in partnership with the parish and town councils, are determined to eliminate all forms of discrimination and promote equality of opportunity. Equality and diversity are at the heart of everything we do and we have a joint responsibility to ensure that everyone has equal access to our services. We recognise that we have an important role to play in ensuring that all members of our communities have a say in our future.

### COMMENTS AND COMPLAINTS

The county council welcomes all feedback and aims to act quickly and efficiently to put things right if something goes wrong. The county council aims to use all feedback to improve its services.

