



Gorsley & Kilcot Parish Council

Councillors are hereby summoned to attend the Annual Meeting of GORSLEY & KILCOT PARISH COUNCIL to be held in the Upper Room at Christ Church at 7:30pm on Monday 13th May 2019 for the purpose of transacting the following business.

Arin Spencer

Arin Spencer (Mrs)
Clerk to Gorsley & Kilcot Parish Council

Dated 8th May 2019

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

AGENDA

- 1 To ELECT a Chairman for 2019/20
- 2 Chairman to SIGN declaration of acceptance of office
- 3 To ELECT a Vice-Chairman for 2019/20
- 4 To consider CO-OPTION of a councillor to fill one (1) vacancy remaining after the election as a result of insufficient nominations.
- 5 To DECIDE when any declarations of acceptance of office which have not been received as provided by law shall be received.
- 6 To RECEIVE apologies for absence
- 7 To RECEIVE declarations of interest in items on the agenda
- 8 To RECEIVE requests for dispensation regarding items on the agenda
- 9 To APPROVE and sign the minutes of the Council meeting held on 25th February 2019 as a correct record.
- 10 To APPOINT a Planning Committee
- 11 To APPOINT a Lead Member for Finance
- 12 To CONSIDER renewal of annual subscriptions:
 - 12.1 Gloucestershire Association of Parish & Town Councils (£72.45)
 - 12.2 Gloucestershire Rural Community Council (£25.00)
 - 12.3 Local Council Review (£17.00)
 - 12.4 Parish Online (£36.00)
 - 12.5 Information Commissioner (£40.00)
- 13 To CONFIRM Parish Council's insurance provider for 2019/2020 and review the insurance provided by the policy.
- 14 Annual Governance and Accountability Return 2018/2019
 - 14.1 To AGREE to certify as exempt from a limited assurance review and complete the Certificate of Exemption.
 - 14.2 To RECEIVE internal auditor's report and consider any action to be taken.
 - 14.3 To AGREE Annual Governance Statement 2018/2019
 - 14.4 To APPROVE and sign the Accounting Statements for 2018/19

- 15 Financial Matters
- 15.1 To RECEIVE Lead member for Finance report
 - 15.2 To APPROVE annual accounts up to 31st March 2019
 - 15.3 To AGREE payments as per Cheque Approval Sheet
 - 15.4 To APPROVE and sign Clerk's expenses schedule for 2019/2020
 - 15.5 To APPROVE and sign Clerk's salary schedule for 2019/2020
- 16 Planning Matters:
- 16.1 To RECEIVE planning decisions
 - 16.2 To CONSIDER new planning applications received
 - 16.3 To CONSIDER progress of enforcement action required in parish
- 17 To RECEIVE a report from the Clerk on actions requested in the minutes dated 25th March 2018 not covered elsewhere in the agenda including action tracker - FOR INFORMATION ONLY
- 18 B4221 and Related Matters
- 19 To RECEIVE an update about Highway Matters and consider action
- 20 To CONSIDER response to letter sent to Gloucestershire County Council regarding Local Transport Plan and HGV's
- 21 To CONSIDER GAPTC training for new councillors (Being a Better Councillor £95.00)
- 22 To CONSIDER resolutions for GAPTC AGM
- 23 To APPROVE the following schedule of meetings for 2019/20:
- | <u>Planning Meetings</u> | <u>Ordinary Meetings</u> |
|------------------------------------------------|-------------------------------------------------|
| Monday 3 rd June 2019 at 6:00pm | Monday 1 st July 2019 at 7:30pm |
| Monday 5 th August 2019 at 6:00pm | Monday 2 nd September 2019 at 7:30pm |
| Monday 7 th October 2019 at 6:00pm | Monday 4 th November 2019 at 7:30pm |
| Monday 2 nd December 2019 at 6:00pm | Monday 6 th January 2020 at 7:30pm |
| Monday 3 rd February 2020 at 6:00pm | Monday 2 nd March 2020 at 7:30pm |
| Monday 6 th April 2020 at 6:00pm | Monday 4 th May 2020 at 7:30pm |
- 24 To CONSIDER action required regarding Tree Safety
- 25 To RECEIVE items for the July meeting agenda
- 26 Councillors'/Clerk's Submissions – FOR INFORMATION ONLY

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 7.15PM ON THE NIGHT AND BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT CHRIST CHURCH GORSLEY

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required.
A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”