



Gorsley & Kilcot Parish Council

28 October 2021

Councillors are hereby summoned to attend an ordinary meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **Monday 1 November 2021 at 7:30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Arin Spencer

Parish Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interests and consider requests for dispensations.
3. Minutes
 - 3.1. To approve and sign the minutes of the Parish Council meeting held on 6 September 2021 as a correct record.
 - 3.2. To approve and sign the minutes of the Parish Council meeting held on 4 October 2021 as a correct record.
4. Clerk's Report and update on progress of resolutions from the meeting of the Parish Council held on 6 September 2021.
5. Reports from District Councillor for the Dymock Ward and/or County Councillor for the Newent Division (if available).

Planning

6. To comment on new planning applications.
7. To note planning decisions.
8. To discuss ongoing planning enforcement matters in the parish.

Highways

9. Oxenhall Lane Ford footbridge – progress update
10. Weight Limit on the B4222 – progress update
11. To discuss Highways response to complaint regarding B4221 Roadworks (see Attachment 1).
12. To discuss any other highways matters

Grounds Maintenance

13. To discuss maintenance work required on Kilcot Green.

Documentation Review

14. To review and/or adopt the following policies and procedures:
- 14.1. Code of Conduct – unchanged
 - 14.2. Standing Orders – updated to latest version (2020) and tailored to Council

Internal Audit 2021/22

15. To consider appointing GAPTC to conduct the internal audit for the 2021/22 financial year at a cost of £175.

Budget 2022/23

16. To consider the draft budget prepared by the Clerk and suggest any changes for adoption at the January meeting.

Financial Matters

17. To receive financial reports as at 30/09/2021 (Bank Reconciliation / Summary of Receipts and Payments / List of payments to date)

18. To approve the following list of cheque payments:

DATE	DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
01/11/2021	Defib Battery	400001	PHA 1936 s.234	Defib Supplies	£ 282.00
01/11/2021	Clerk's Expenses	400002		Staff Costs	£ 51.00

19. To approve the following list of payments made by direct debit or standing order since the September meeting:

DATE	DESCRIPTION	POWER	BUDGET	AMOUNT
02/09/2021	Website Hosting	LGA 1972 s.142	Website & IT	£ 7.20
27/09/2021	Clerk's Salary	LGA 1972 s.112	Staff Costs	£ 213.00
05/10/2021	Website Hosting	LGA 1972 s.142	Website & IT	£ 7.20
26/10/2021	Clerk's Salary	LGA 1972 s.142	Staff Costs	£ 213.00

General

20. To receive items for the January meeting agenda / Councillor submissions

21. Date and time of next meeting

**Monday 6 December 2021 at 6:30pm
Upper Room, Christ Church Gorsley**

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 6.15PM ON THE NIGHT AND BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT CHRIST CHURCH GORSLEY

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."

ATTACHMENT 1

Reply from Highways to Council's complaint regarding traffic management during closure of B4221 in August 2021:

Thank you for your letter dated the 27th September 2021 and for bringing (*sic*) to our attention you (*sic*) concerns. We are grateful to those who report their concerns to us as keeping our roads safe is our top priority.

You highlighted the early collaboration between the Highways Team and the Parish Council in advance of the scheme which is a great example of partnership working and really beneficial to us as a team to have that local input. As agreed there were gatemens in place on site to maintain access for residents within the works area at both ends of the site.

We managed to secure permission from National Highways (formally Highways England) to erect additional signs on the motorway to warn drivers of the closure, furthermore we had a number of advance 'Road Ahead Closed' signs along the road to try to eliminate HGVs turning around in villages.

We also installed additional signing and barriers at Kilcot Cross which included signs to say "No Turning For HGV'S Past This point".

We contracted a specialised traffic management company to signpost and to maintain the diversion route for the period of the closure. National Highways is responsible for the M50 and we are not permitted to divert traffic on the motorway.

To ensure the safety of pedestrians, road users and our workforce no vehicular access was permitted on the section of the road we were working on. The road closure was in place 24/7 as the excavations were across the length of the carriageway.

Our Streetworks team co-ordinate with neighbouring authorities and National Highways when setting diversion routes. Permission is required to use a neighbouring authority road network.

This scheme was challenging to manage and there were many different elements of works that needed to be brought together to facilitate a cohesive management plan. We use skilled specialists to help deliver this but with the best will in the world there are times when congestion arises as a result of the limitations imposed during the construction phase of a highway improvement scheme. We do our best to minimise this congestion, complete works in a safe and practical manner, with the belief that the improvements deliver a long-term benefit that outweighs the short-term disruption the construction period can lead to. Please be reassured that we will carry out reviews to help us to continuously improve our service.

In accordance with our corporate complaints policy, if you are not satisfied with the outcome of the Stage 1 investigation, you may request a Stage 2 review. If you wish to request a Stage 2 review, please contact the Corporate Complaints team and give clear details of which aspects of the Stage 1 investigation you are dissatisfied with and your reasons for this (for information, this would not refer to an outcome being unsatisfactory to yourself, but the specific reasons our response was unsatisfactory as a response).

To do this, please contact the Corporate Complaints team on:

Email: corporatecomplaintsteam@gloucestershire.gov.uk

Letter: Corporate Complaints

Gloucestershire County Council

Shire Hall

Westgate Street

Gloucester

GL1 2TG

Kind regards,

Craig Llewellyn

Assistant Engineer – Infrastructure

Highways Commissioning Team