



# Gorsley & Kilcot Parish Council

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## Minutes of the Additional Meeting of the Parish Council Held on Monday 13<sup>th</sup> June 2022 at 7.30pm in Christ Church Gorsley

### Present:

Councillors: Nigel Warwick (Chairman), David Clough (Vice Chairman), Steve Excell, John Barker,  
Nigel Poole and Graham Price

Officers: Charlee Roberts (Clerk & RFO)

### 33 **Apologies for absence**

No apologies received.

### 34 **Declarations of Interest**

No declarations of interest.

### 35 **Minutes of previous meetings**

Minutes of the full council meeting held on 9<sup>th</sup> May 2022 approved and signed. Minutes of the additional council meeting held on 23<sup>rd</sup> May 2022 approved and signed.

### 36 **Financial Matters**

36.1 To approve list of payments to be made by cheque:

400008 – GAPTC – Subscription Fees - £75.58

400009 – GAPTC – Internal Audit Fees - £183.10

Above cheques approved and signed.

36.2 To approve payments already made by standing order or bacs:

25.5.22 – Clerk Salary - £216.80

4.6.22 – IONOS Web Hosting - £7.20

Above payments approved.

36.3 To discuss switching bank provider and next steps to be taken.

Clerk explained process for switching the Bank account to Lloyds Bank. All in agreement to proceed. NW and DC to proceed.

### 37 **Internal Audit**

Report received. Actions reviewed. Council will work on implementing relevant suggestions.

### 38 **Annual Governance and Accountability Return 2021-22**

#### 38.1 **Annual Return - Governance Statements 2021-22**

Section 1 – Annual Governance Statement 2021-22 approved and signed.

#### 38.2 **Annual Return - Accounting Statements 2021-22**

Section 2 – Accounting Statements 2021-22 approved and signed.

#### 38.3 **Certificate of Exemption**

Agreed that the Parish Council meets the exemption conditions and will certify as an exempt council. Completed the Certificate of Exemption for 2021-22. Clerk will submit.

**38.4 Dates for the Exercise of Public Rights**

Clerk suggested that dates for exercise of Public Rights be set as 15<sup>th</sup> June to 26<sup>th</sup> July. All in agreement, dates confirmed. Notice of Public Rights to be added to noticeboards and website.

**38.5 Review of investments and Banks Accounts**

The Council has no investments. The Council will be changing bank account provider.

**39 Planning Decisions**

Application P0371/22/FUL has been granted permission.

Discussed ongoing applications in the Parish and their status. Clerk to check on updates for planning applications.

**40 Planning Applications**

No new applications received.

**41 Planning Enforcement**

The Council is still awaiting updates for ongoing enforcement issues.

**42 Meeting Dates**

To note date and time of next meeting as Monday 4<sup>th</sup> July 2022

Signed .....

Date.....