



# Gorsley & Kilcot Parish Council

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## Minutes of the Meeting of the Parish Council

Held Monday 4<sup>th</sup> November 2024 at 7.30pm in Christ Church Gorsley

### Present:

Councillors: Nigel Warwick (Chairman), Malcolm Riggs, Mike Howley, Graham Price & Nigel Poole

Officers: Charlee Roberts (Clerk & RFO)

Others: Gill Moseley

### 61 Apologies for absence

Resignation received from Steve Excell due to health reasons leading to inability to attend meetings. The Council wishes to thank Steve Excell for his service on the Council and wish him the best for the future.

### 62 Declarations of Interest

None.

### 63 Minutes of previous meetings

Minutes of the meetings held on **2<sup>nd</sup> September 2024 & 7<sup>th</sup> October 2024** reviewed agreed as a true record and signed by the Chair.

### 64 Reports

County Councillor Gill Moseley provided a report covering TRO update, Focus newsletter, petition for cross border access to recycling sites, change to leader of council and highway contractors. Councillor Gill Moseley also noted on a district level the sharing of information meeting, changes due to disbanding of Publica and Ubico now collecting rubbish instead of Biffa.

### 65 Financial Matters

65.1 Council approved payments already made by standing order or bacs:

2.9.24	Epson	Ready Print Sub	2.99
4.9.24	IONOS	Web Hosting	7.20
25.9.24	C Roberts	Clerk Salary	261.20
2.10.24	Epson	Ready Print Sub	13.09
4.10.24	IONOS	Web Hosting	7.20
17.10.24	ICO	ICO Fee 2024	40.00
25.10.24	C Roberts	Clerk Salary	261.20
2.11.24	Epson	Ready Print Sub	2.99
4.11.24	IONOS	Web Hosting	8.40

65.2 Council approved list of payments to be made, both payments to be made by bank transfer:

4.11.24	BJ Unwin	Kilcot Green Tree Survey	360
4.11.24	C Roberts	Homeworking Allowance	52

- 65.3 The Bank Reconciliation and Income/Expenditure for the year so far was reviewed by council, no queries raised.
- 65.4 Council reviewed changes to Clerk Salary and Standing Order and agreed upon confirmation of the new NJC scales to approve change to scale point 10 for the clerk and for backpay owed to be calculated by PATA, cost of calculation and addition to payslip to be paid upon receipt of invoice. Council agreed for standing order to be amended to the new monthly pay amount for the Clerk after receipt of new payslip.
- 65.5 The Council agreed to set up a direct debit for ICO fees and signatories signed the direct debit instruction.
- 65.6 Council reviewed 1<sup>st</sup> draft of the Budget for 2025-26, no questions raised, noted need to add bank charges that will come into effect from January.

**66 Highways / PROW Matters**

Council noted drainage issues at Kilcot Cross, highways have been made aware.  
 Council still awaiting update on the dog stile.  
 Councillor road survey to take place to highlight any issues to be addressed.

**67 Kilcot Green Tree Survey**

Council reviewed the report and will seek quotes for recommended works to take place.

**68 Planning Decisions**

P0552/24/FUL - Oaklands, North Pole Lane, Gorsley, Gloucestershire – has been granted permission.

**69 Planning Applications**

The Herefordshire application for Lovers Lane Gorsley was discussed however the Council has not been provided with any further information at present.

**70 Planning Enforcement**

Council reviewed updates received from planning enforcement. No queries at present. Council will await further updates.

**71 GKPC 25<sup>th</sup> Anniversary**

Council discussed the anniversary of the Parish Council and decided to combine this with the Parish Meeting, it was agreed to look into inviting previous Councillors and Clerks, a potential maildrop of invites to houses in parish, potentially including a presentation of parish and council history. A potential date of 7<sup>th</sup> April has been looked at. Further investigation to take place.

**72 Clerks Report**

None.

**73 Meeting Dates**

To note date and time of next meeting as **Monday 6<sup>th</sup> January 2025 at 7.30pm.**

Signed ..... Date .....