



## GORSLEY & KILCOTE PARISH COUNCIL

Chairman: Councillor Nigel Warwick | Clerk: Mrs Arin Spencer

Tel: 07484 619582 | Email: [clerk@gkpc.co.uk](mailto:clerk@gkpc.co.uk)

Website: [www.gkpc.co.uk](http://www.gkpc.co.uk)

### MINUTES OF THE MEETING OF GORSLEY & KILCOTE PARISH COUNCIL

Held on Monday 1<sup>st</sup> July 2019 at 7:30pm in the Upper Room Christ Church, Gorsley

**Present:** Cllr Nigel Warwick (Chairman), Cllr David Clough (Vice-Chairman), Cllr Graham Price, Cllr Steve Excell, Cllr Nigel Poole, Cllr Catherine Gardner

**In attendance:** Mrs Arin Spencer (Clerk)

**34 RECEIVED Apologies for Absence from Cllr John Barker**

**35 Declarations of Interest in items on the agenda.** None received.

**36 Requests for dispensation regarding items on the agenda.** None received.

**37 APPROVED and signed the minutes of the Council meeting held on 3<sup>rd</sup> June 2019 as a correct record.**

**38 Financial Matters:**

38.1 APPROVED the following payments as per the Cheque Approval Sheet:

Description	Chq No	Power	Budget	Amount
Clerk's Salary (May)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
Clerk's Salary (June)	SO	LGA 1972 s112(2)	Staff Costs	£ 196.16
NALC Mag Subscription	100016	LGA 1972 s111	Admin	£ 17.00
Clerk's Expenses	100017	LG(FP)A 1963 S 5	Staff Costs	£ 40.16
GRCC Subscription	100018	LGA 1972 s111	Admin	£ 25.00
GAPTC Internal Audit	100019	LGA 1972 s111	Audit	£ 175.75

38.2 APPROVED and signed Clerk's expenses schedule for 2019/2020

**39 Planning Matters:**

39.1 RECEIVED following planning decision:

39.1.1 [P0076/19/FUL](#) Barn at Little Bull Hill, Kempley Road, Gorsley HR9 7EF  
Status: Application Refused

39.2 CONSIDERED the following planning appeal:

39.2.1 [P0147/19/LBC](#) Briery Hill House, Briery Hill Lane, Kilcote GL18 1NH  
Council's original response to this application was 'No objections'.

**Resolved:** To make no further comment.

39.2.2 To CONSIDER and comment on the following planning application amendment:

[P0750/19/FUL](#) Orchard House, Aston Ingham Road, Kilcote GL18 1NP.

**Resolved:** No objection.

39.3 CONSIDERED progress of enforcement action required in parish.

39.3.1 Enforcement action is ongoing at Little Bull Hill. Enforcement team will update Council when investigation is concluded.

39.3.2 Enforcement team is taking legal advice on options regarding reinstatement of the hedge on the land opposite the Poplars.

**40 Clerks Report**

40.1 Lead Member for Finance will report on the accounts for March – July at the September meeting.

- 40.2 Cllr Excell will attend the GAPTC course 'Being a Better Councillor' on 5 September
- 41 **DISCUSSED reduction of HGV traffic passing through Gorsley and Kilcot** and the reply and HGV traffic statistics received from Gloucestershire Highways.  
Council made the following observations:
- there was a spike in HGV traffic during 2017, not a reduction in 2018
  - it is not clear from the figures whether HGV traffic is local or passing through
  - this makes them meaningless in terms of implementation of the LTP and reduction of HGV traffic
  - the location of the counter means the figures do not reflect how much traffic is going up the B4222 where council would like to see a weight limit imposed
- Resolved:** To send a letter to Local Highways Manager, Andrew Middlecote, commenting as above. **Action:** Clerk to draft letter.
- 42 **CONSIDERED action required in respect of tree safety.**  
The advice of Council's insurer, BHIB, is as follows:
- Regularly assess trees for risks
  - Avoid overhanging branches
  - Have a structured tree inspection plan in place
  - If a tree is at risk, put actions in place to legally remove or repair the tree to avoid personal injury or property damage.
- Action:** Clerk to send example of a Tree Management Policy to Cllr Warwick.
- 43 **CONSIDERED the repair or replacement of the Kilcot Green Noticeboard**  
The noticeboard, currently with Cllr Warwick, may be salvageable. If so, it will need a new back and two hardwood poles as a bare minimum.  
**Action:** Cllr Warwick to investigate and report back at the September meeting on whether the noticeboard can be repaired.
- 44 **CONSIDERED attending the following meetings:**
- 44.1 Chartered Parishes Group Meeting on 5 September at 19:00 (GL3 1HX)  
**Action:** Clerk to attend for council.
- 44.2 Linton PC Road Speed Meeting on 3 July at 12:00 (venue TBC)  
**Action:** Clerk to attend for council. Cllr Warwick and Cllr Price may attend.
- 45 **RECEIVED items for the September meeting agenda**  
Kilcot Green Noticeboard  
Tree Safety  
Wordpress Website  
Registration of Common Land - Aston Common  
Discuss B4221 Traffic
- 46 **Councillors'/Clerk's Submissions.** None received.
- 47 **Next meeting**  
CONFIRMED that the next ordinary meeting of the Parish Council will be held on 2 September 2019 at 7:30pm in the Upper Room at Christ Church, Gorsley.

With no further business the meeting was closed at 20:26

.....  
Signed (Chairman)

.....  
Date: