

# Gorsley & Kilcot Parish Council

## Minutes of the Ordinary Parish Council Meeting

Held on Monday 7<sup>th</sup> March 2022 at 7.30pm in Christ Church, Gorsley

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### Present:

Councillors: Nigel Warwick (Chairman), David Clough (Vice-Chairman), Nigel Poole, Steve Excell and John Barker

Officers: Charlee Roberts (Parish Clerk and RFO)

In attendance: County Cllr Gill Moseley, Liane James (GRCC), Arin Spencer (outgoing Clerk)

149. Apologies for absence were received from Cllr Graham Price

150. There were no declarations of interests or requests for dispensation.

151. Minutes

**Resolved** to approve and sign the minutes of the Parish Council meeting held on 10 January 2022 as a correct record.

**Action:** Clerk to send PROW letter and map re --- agreed at previous meeting.

152. County Councillor Gill Moseley gave the following verbal report:

Covid Recovery Fund (Build Back Better) – councillor fund for every division. £40k for term of Gills office. There are 10 parishes. Some grants already awarded. Councillors invited to think of anything that will fit into that theme.

20mph Speed Limit – gradually making its way through council. Next year 6-8 million to roll out across the county. Police are now supporting the motion. Even if it is not enforceable, psychologically having a 20mph speed limit does reduce speeds.

Recycling Depots – can't use Ross or Ledbury which are nearest. Some people have complained that they live close to Ledbury and must go to Gloucester. Gill is chasing.

Broadband Issues – Gill beginning to investigate this issue.

153. Clerk's Report and Action Tracker (for information only)

Ukrainian Appeal – GAPTC will send out info in coming weeks on powers councils can use to raise funds to support Ukraine.

Queens Jubilee – no activity planned. **Action:** Get an oak tree to be planted at Gorsley Village Hall.

**Action:** Organise free fraud awareness speaker for Annual Parish Meeting.

Annual Parish Meeting – 23<sup>rd</sup> May 2022

154. To receive a presentation from Gloucestershire Rural Community Council (GRCC) on the support they can provide with updating of the GKPC Parish Plan adopted in 2003.

Liane James. GRCC, Gloucestershire Rural Community Council, is an independent charity. Mostly what they do is supporting voluntary community and social enterprise sector. Supporting groups to produce NDPs. Support village halls. Support PCs doing parish plans.

Funded by a variety of things. Some work they must charge for.

Current plan is an unwieldy document. We would be looking to refresh and update it, making it a more manageable document.

When reviewing, after setting up steering group (best to have a mix of cllrs and parishioners) then set a date for first meeting and start looking at existing parish plan. Celebrate what went well, review what came from those projects, if anything, and any lessons learned. Review why things did not succeed, were targets too ambitious.

Identify changes that have happened in the parish. Changes could include; peoples attitudes regarding what is important, population, other changes (e.g now very little public transport)

Consulting community – can do this in several ways such as, create survey – put through doors – collect – analyse results, hold event – collect data – analyse – follow up event. Community engagement is crux of whole thing and how you manage it.

Turn what the community says into achievable action points.

Why do you want to do it - Looking for direction. Things have been more reactive than proactive over the years. (NW) plan needs to be realistic and manageable. A lot of issues raised in the original plan are still major issues in the parish e.g. speeding / HGV traffic on B4221.

Plan is for benefit of the community. Council might use it as a business plan for setting goals. But also for community to be involved in setting the direction of travel for council.

It is not going to stop development. If you are looking to find a direction you want to go in and you want to map it out so you have something to work to and the community knows what you are working to then a parish plan is a good thing to have. It is not a legal document like an NDP. Can be as straightforward as you want it to be.

Something Council can do themselves. GRCC can also provide documents free of charge. Help with consultations they would have to charge for. Could be an exercise to bring community together although noted (JB) Gorsley & Kilcot is two ribbons of development stretched out across a couple of miles with very little common interest other than the road.

Might be able to get a grant from FoDDC to cover costs. Could send survey out along with notice of APM to allow for attendance at APM for responses.

**Action:** Liane to send some documents. Council to get back to GRCC once they have a clearer plan for what is wanted.

## Highways

155. Members discussed the termination of the Stagecoach Route 32/132 Service effective 27 February 2022.

Gill Moseley – Claire Stone (Newent) organised a meeting last Saturday. Everyone at that meeting filled in a survey which will be circulated more widely (and digitally) later this week to find out real needs of people. Know anecdotally that there are 11 pupils going to Ledbury. Online petition organised which reached 1500 signatures. Gill handed it over at full council meeting. Had very little response.

Stagecoach wrote full responses explaining why they would not be running busses. Apparently in talks before Christmas. Gave statutory notice through a small note on website and on twitter. News came too late to allow for something to be put in place.

These things should not be purely commercially led.

Newent Community Transport has been approached about a rescue shopper service to trial a circular trip between Dymock, Gorsley & Kilcot and Newent for 13 weeks, currently called

'Busses4Us'. Funding is being sought, Newent, Dymock, and Gorsley & Kilcot will be approached to contribute towards the £1500 total cost for the 13 weeks.

156. Members were invited to respond to the Three Shires Stages Rally road closure consultation:

Cheltenham Motor Club has applied to Motorsport UK for an Event Organising Permit to organise and promote a Special Stage Rally on roads closed for the purpose under the powers provided for in the Road Traffic Act 1988 Section 12(1A) as amended by Section 73 of the Deregulation Act 2015.

Motorsport UK is one of the two motor sport governing bodies appointed in SI 2017 No:390, The Road Traffic Act 1988 (Motor Racing)(England) Regulations 2017, for this purpose, the other being the Auto Cycle Union. Motorsport UK is the UK Governing Body for 4 wheeled motorsport, recognised by the FIA (Federation International de l' Automobile) the world governing body.

In accordance with Section 12B(2)(b) Motorsport UK writes to consult with Gorsley & Kilcot Parish Council as the Local Authority.

Graham waiting for confirmation that they are driving the wrong way round which was flagged at January meeting.

**Action:** Clerk to send email to say that GKPC has already raised concerns with Kevin Smith and that GKPC share the concerns of Neighbouring Parishes regarding running of stages in opposite direction as this poses safety risks.

157. Oxenhall Lane Ford footbridge

Andrew Middlecote says match funding only applies to money contributed by the Parish Council. Newent Cycling Group may contribute £3k which could be passed to GKPC and match funded. GKPC could contribute £2k. That leaves £5k to be raised which, if match funded, would make up the £20k needed for the bridge. Gill would be prepared to put in £5k but question is would Highways match fund Gills Highways Local money?

**Action:** Clerk to email Andrew Middlecote regarding funding. Need an officer response (as guidelines are unclear) on what funding can be mixed and matched between Highways Local Funding and GCC Highways Match Funding.

158. Members received feedback from Cllr Warwick from his meeting with Highways regarding the B4221 roadworks in August 2021.

He said the meeting had been inconclusive. He said Highways had accepted that the organisation could have been better and had promised to do better next time.

159. To discuss correspondence exchanged with FoDDC regarding the renaming of Wood Lane to Stony Lane.

In 1998 when Nigel Poole moved in it was called Wood Lane. Currently awaiting response from FoDDC. **Action:** Nigel to follow up.

160. To discuss any other highways matters.

**Action:** Clerk to report to Highways that a new 40mph sign is needed on B4221 going towards Gorsley just past Build Base.

## Planning

161. To comment on new planning applications:

Land at Lovers Walk, Gorsley (Herefordshire Council, application number 213712)

Residential development comprising 21 new dwellings, including access and works to highway on Land at Lovers Walk, Gorsley.

Water disposal plans inadequate, no comments from Severn Trent Water.

**Action:** Clerk to write to Severn Trent.

162. To note planning decisions – none.

163. To discuss ongoing planning enforcement matters in the parish:

Marshall's Meadow – no further forward with enforcement action. There has been further activity on the site which Nigel reported to Enforcement but has not had any response.

**Action:** Nigel Warwick to contact Clive Reynolds.

164. Council discussed the Strategic Housing and Economic Land Availability Assessment (SHELAA 2022) Call for Sites and raised the following points:

- Need to engage with FoDDC to find out in writing whether we will still have protection as settlement without boundaries against unwanted and unsustainable development.
- Has protected parish for a long time. Would hate to find rules have changed and no longer offer protection for settlements without boundaries.

### **Financial Matters**

165. Cllr Price provided an email report. No issues raised.

166. Receive the following financial reports as at 31/01/2022

- Bank Reconciliation – received no comments
- Summary of Receipts and Payments – received no comments

167. **Resolved** to approve the following list of cheque payments:

7/3/22 – Microsoft 365 – £34.99

7/3/22 – B Duffield Maintenance Kilcot Green – £900

Approved, cheques signed.

168. **Resolved** to approve the following list of payments made by direct debit or standing order since the January meeting:

5/2/22 - IONOS Web hosting – D/D - £7.20

25/2/22 – Clerk Salary – D/D - £213

5/3/22 – IONOS Web hosting – D/D - £7.20

All payments approved.

### **General**

169. To consider the invitation to join Gloucestershire County Council in signing the Gloucestershire Armed Forces Covenant in a virtual event to be held on 16 March 2 – 4pm.

Council happy to support the signing. Cllr Clough will aim to attend if available.

170. To receive items for the May meeting agenda / Councillor submissions

Council would like to discuss Kilcot Green.

## Staff Matters

171. To consider the recommendation of the Interview Panel to appoint Charlotte Roberts as Clerk and Responsible Financial Officer with effect from 1 March 2022 and sign her employment contract.

Council in agreement to appoint Charlotte Roberts as Clerk. Employment Contract signed.

172. To sign new clerk's salary schedule and standing order instruction to Lloyds bank for monthly payment thereof on the 25<sup>th</sup> of each month starting from 25 March 2022.

Council agreed clerk's salary schedule. Will try to set up standing order using online banking, if not possible will send written instruction.

173. To sign bank mandate amendment form removing Arin Spencer as an authorised user and adding Charlotte Roberts.

Bank mandate amendment to bill filled out online.

174. Date and time of next meeting

**Monday 9 May 2022 at 7:30pm  
Upper Room, Christ Church Gorsley**

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC FROM 7.15PM ON THE NIGHT AND BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT CHRIST CHURCH GORSLEY

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.