

# Gorsley & Kilcot Parish Council

## Minutes of the Ordinary meeting of the Parish Council

Held virtually on Monday 4<sup>th</sup> January 2021 at 7:30pm via Video Conference Call<sup>1</sup>

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### Present:

Councillors: Nigel Warwick (Chairman), David Clough (Vice-Chairman), John Barker, Steve Excell, Catherine Gardner, Nigel Poole, Graham Price

Officers: Arin Spencer (Parish Clerk and RFO)

- 76 Apologies – none.
- 77 Declarations of interests – none.
- 78 Requests for dispensations – none.
- 79 **Resolved:** That the minutes of the Parish Council meeting held on 2 November 2020 are a correct record.
- 80 Progress of resolutions from the last meeting on 2 November 2020:
- There had been no further progress in respect of Oxenhall Lane Ford. **Action:** Cllr Price to follow up with Andrew Middlecote.
  - Road pollution of Kilcot Green. Andrew Middlecote has not yet been able to conduct another site visit. **Action:** Cllr Warwick to send Andrew Middlecote a photo of the problem following heavy rain.
  - The bus shelter refurbishment has been completed. Council expressed thanks to Cllr David Clough for completing the refurbishment and to Hempstead Roofing & Building for donating the roof tiles.
  - The newsletter had been emailed to the parish council distribution list in December and posted to all properties not receiving email.
- 81 Planning Applications
- a) Brooklands, Swag Water Lane, Gorsley (P2049/20/FUL)  
**Resolved:** No objections.
- 82 Planning Enforcement
- a) Land Opposite The Poplars, Gorsley (EN/0062/17)  
No further progress.
- b) Land at the New Field, Kempley Road, Gorsley (EN/0095/17)  
Monitoring by the enforcement team is ongoing.
- c) Land at Kilcot Cross / Marshalls Meadow (EN/0078/20)  
Cllr Warwick confirmed that the appeal hearing would take place virtually on 24 February 2021.
- 83 Reports from District and/or County Councillors – none received.

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

84 Considered member feedback on condition of roads in the parish and **resolved** the following priority list for submission to GCC Highways:

Oxenhall Lane Ford  
Middle lane up the side of the Kilcot  
Sterrys Lane  
Wyatts Lane (preventative)  
Hill View Lane (preventative)

**Action:** Clerk to send priority list to highways.

Reports had been received stating that Ford Lane is very hazardous in cold weather.

**Action:** Clerk to request that Highways install a salt bin at Ford Lane (at junction with B4222).

85 Parish Plan

It was agreed that the plan needs updating. **Action:** Clerk to locate a hard copy of the plan as the digital copy on file is incomplete.

86 GCC Ash Dieback Project replanting scheme

Members identified Kilcot Green as a suitable location for replanting once the ash dieback specimens have been cleared.

87 Kilcot Green

During discussions on clearing of Kilcot Green it was agreed that the grassed area should be expanded as a first step.

It was noted that a grid needs to be fitted on the outlet pipe from the scrape to prevent it from blocking the pipe. This will be done in the summer.

88 Stony Lane, Kilcot – Drainage issues

In 2013 Highways installed a drain at the top of Stony Lane to prevent runoff coming into the garages of Sunny Mount. It was recently cleared out by the owners of Sunny Mount. This should be done as part of Highways routine drain maintenance.

**Action:** Cllr Warwick to draft letter to highways requesting that clearing of the Stony Lane drain be added to their drainage clearance system.

89 Finance:

a) Considered quotations for tree safety work in Kilcot Green.

Two quotes had been received. Traffic management was specified on one but not the other. **Action:** Clerk to confirm if traffic management is included in the second quote.

**Resolved:** to appoint the cheaper of the two quotes once adjusted for traffic management.

b) **Resolved:** to approve the following list of payments -

|  |   |               |
|--|---|---------------|
| Materials for repair of Kilcot bus shelter | £ | 60.00         |
| Website Hosting: November – December       | £ | 14.40         |
| Postage: November – December               | £ | 65.00         |
| Printing: November – December              | £ | 47.45         |
| Office Supplies: November – December       | £ | 3.00          |
| Clerk's Expenses: November – December      | £ | <u>12.00</u>  |
| Total                                      | £ | <u>201.85</u> |

c) Noted receipt of income, as listed below:

- |  |   |           |
|--|---|-----------|
| WPD Wayleave (2019/20)   | £ | 19.15     |
| d) Noted Co-op bank statement balance as at 31/10/2020   | £ | 12,569.93 |
| e) Noted bank reconciliation balance as at 31/10/2020  | £ | 12,569.93 |
| f) Received a report from the Lead Member for Finance on the accounts check for April to October 2020. Cllr Price confirmed the accounts had been checked to end October 2020. The next check will be to end January 2021. |   |           |

90 **Resolved:** that the next Parish Council meeting will be held on Monday 1 March 2020

With no further business the meeting was closed at 20:03.

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Signed (Chairman)

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Date: